

HUMAN RESOURCES OFFICE  
MARYLAND NATIONAL GUARD  
29TH DIVISION STREET  
BALTIMORE, MARYLAND 21201-2288  
TELEPHONE: (410) 576-6110/6175 OR DSN: 496-6110/6175

**POSITION VACANCY ANNOUNCEMENT 16-074a Open Date: 11 May 2016 Close Date: 25 May 2016**

**FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY**

**(ALSO ADVERTISED AS TECHNICIAN, SEE VACANCY ANNOUNCEMENT #16-160A)**

**BRANCH OF SERVICE: AIR NATIONAL GUARD (ANG)**

**POSITION TITLE: QUALITY ASSURANCE SPECIALIST SUPERVISOR**

**HIGHEST GRADE AUTH PER ANGI 36-101, AGR/MIL TECH GRADE COMPARABILITY TABLE: CMSgt/E9  
UNIT MANNING DOCUMENT-GUARD GRADE/ POSITION AVAILABLE: CMSgt/E9**

**ORGANIZATION/LOCATION: 175<sup>th</sup> WING, MDANG, WANGB, 2701 Eastern Boulevard, Middle River, MD 21220**

**SEQUENCE: #651397**

**SALARY: Full Military Pay and Allowances, depending on rank and longevity of selectee.**

**WHO MAY APPLY: OPEN TO CURRENT ONBOARD AGR AIRMEN OF THE MARYLAND AIR NATIONAL GUARD ONLY.**

**QUALIFICATION/ELIGIBILITY REQUIREMENTS**

1. Refer to ANGI 36-101, The Active Guard/Reserve Program, for general eligibility requirements for initial entry into the AGR Program and specific guidelines for utilization, and assignment of currently on-board AGR members.
2. Applicants must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards.
3. Applicant must meet weight requirements at the time of entry into the AGR Program. Any member on the ANG Fitness Improvement Program is ineligible for entry into AGR status.
4. Applicant should be able to complete 20 years of active duty service prior to mandatory separation.
5. Category 1 AGR resources (recruiters, security forces, range, air defense, civil support) are fenced and may not be locally realigned.
6. Highly desired that member have completed the appropriate level of PME corresponding to their grade/rank.

**BRIEF OF DUTIES AND RESPONSIBILITIES**

Plans, organizes, and oversees the activities of the Quality Assurance Division. Develops goals and objectives that integrate organization and Quality objectives. Plans work to be accomplished by subordinates. Makes decisions on work problems presented by subordinate personnel. Manages, reviews and develops maintenance policy, advising supervisors and employees on both general policy and specific maintenance matters. Maintenance Standardization Evaluation Program (MSEP): Manages the Maintenance Standardization Evaluation Program (MSEP), which provides the Maintenance Group Commander and maintenance managers the visibility to assess and improve the proficiency of the work force, facilitate continuous process improvement, and provide the customer with high quality aircraft and components on time. Ensures personnel use proper data collection techniques and procedures for evaluation, inspection and audit programs and a number of related databases and spreadsheets to capture and catalog data elements for trending, cross-tell, and benchmarking. Reviews as necessary defect/failure quality data to detect unsatisfactory trends or weaknesses in the quality inspection system and reviews recommended corrective and preventative action. Directs and controls the management of the Technical Order Improvement Program and Suggestion Program for the wing. Assesses unit Reliability and Maintainability (R&M) concerns to determine if reported R&M deficiencies are caused by unit factors and local conditions versus those beyond the unit's control. Manages critical compliance and configuration management programs. Oversees the Wing Foreign Object Damage and Dropped Object Prevention Program (DOPP) to ensure a sound prevention program is in place to eliminate potential life safety hazards. Manages the Aircraft Weight and Balance, aircraft and equipment impoundment, chaffing, aircraft hot refuel/aircraft-to-aircraft, Product Quality Deficiency Report (QDR), and Over-G/Over-speed analysis programs. Oversees and approves wing depot-level assistance requests. Manages the Time Compliance Technical Orders (TCTO) and One Time Inspections (OTI) process. Represents and speaks for the Maintenance Group Commander with representatives

of the National Guard Bureau, System Program Office (SPO) and internally within the Maintenance Complex on issues relating to maintenance processes, procedures, and policies. Serves as the primary technical consultant to production area managers on issues related to quality, military specification, and international quality standards such as the International Organization for Standardization. Manages the entire maintenance quality assurance program and the establishment of procedures for monitoring the quality of products in a maintenance environment using a broad knowledge of end items, systems, including quality characteristics and a comprehensive knowledge of manufacturing methods, special processes, interrelationship of various parts, systems, subsystems and end item components. Performs other duties as assigned.

#### AFSC

**AFSC: 2AXXX, 2WXXX, 3D1XX** Applicants must meet the basic eligibility requirements specified in ANGI 36-101, The Active Guard/Reserve Program, and the Air Force Specialty Qualifications defined in AFI 36-2101, Classifying Military Personnel (Officer and Enlisted).

#### SPECIAL INFORMATION (IF APPLICABLE)

1. Appropriate military uniform will be worn during duty hours.
2. Existing MDANG promotion policies apply.
3. Initial tours may not exceed 6 years. Follow-on tour lengths may be from 1 to 6 years.
4. Official notification to applicants of selection or non-selection is by letter from the Human Resources Office (HRO).
5. May be authorized PCS IAW the JFTR.

#### APPLICATION PROCEDURES / REQUIRED DOCUMENTS (IF APPLICABLE)

**NOTE: Include the Job Number and Job Title on your application. Applications received after the closing date will be returned.**

**DO NOT STAPLE, DOUBLESIDE PRINT, OR PLACE DOCUMENTS INTO FOLDERS/BINDERS.**

**Applications must be received in the HRO not later than close of business (17:00 hours) on the closing date!**

1. NGB Form 34-1, **DATED 20131111** Signed, dated and annotated with Vacancy Announcement Number.
2. Military Personnel Records Review RIP Attached, Virtual MPF Inquiry Will Suffice.
3. Letter of Application, Letters of Recommendation and other attachments are permitted but are not mandatory.
4. AGR Profile Verification Statement **(third page of this announcement)**.
5. ANG Physical Assessment Results.
6. If Officer **last (3) three OPRs**

**For On-Board AGR Only Positions:**

6. If you are a **Current On-Board AGR** member, you must submit Commander Memorandum of Authorization.

Forward application and attachments to:

**HUMAN RESOURCES OFFICE  
ATTN: NGMD-AG-HRO  
AGR BRANCH  
Fifth Regiment Armory  
29<sup>th</sup> Division Street  
Baltimore, MD 21201-2288**

**AGR VACANCY APPLICATION  
PROFILE VERIFICATION STATEMENT**

NAME \_\_\_\_\_ ANNOUNCEMENT # \_\_\_\_\_

**A. FITNESS PROGRAM TEST VERIFICATION**

MEMBER MEETS STANDARDS IN ACCORDANCE WITH ANGI 10-248

YES      NO

\_\_\_\_\_  
\*Signature/Rank/Title Verifying Official

\*Current supervisor, commander, or designated WMP Monitor

**B. APTITUDE SCORES**

Mech: \_\_\_\_\_ Admin: \_\_\_\_\_ Gen: \_\_\_\_\_ Elect: \_\_\_\_\_

\_\_\_\_\_  
\*\*Signature/Rank/Title Verifying Official

\*\*Current supervisor, commander, or Customer Service Representative

**C. CURRENT AF Form 422, PHYSICAL PROFILE SERIAL REPORT**

P:\_\_\_ U:\_\_\_ L:\_\_\_ H:\_\_\_ E:\_\_\_ S:\_\_\_ X Factor \_\_\_ Dated \_\_\_\_\_

MEMBER IS IS NOT QUALIFIED FOR WORLD WIDE SERVICE

\_\_\_\_\_  
\*\*Signature/Rank/Title Medical Certifier

**ATTACH TO NGB FORM 34-1**

APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION